



Government of Benue State
Benue State Urban Development Board (UDB)
Right of Way (ROW) Application Process



In accordance with the provisions of 'the Law to Amend the Internal Revenue Administration Law 2022 and for Purposes Connected Therewith' item 16.

STEP 1: INTERACTION WITH URBAN DEVELOPMENT BOARD (UDB)

- **APPLICATION:** Write application letter to the General Manager, Benue State Urban Development Board PGMJ+HJ8, Kashim Ibrahim Road, Makurdi 970101, Makurdi, Benue. All applications are free. Express in details your needs for a Right of Way (ROW).
- **GATHER AND SUBMIT COPIES OF ALL REQUIRED DOCUMENTS. Originals are preferred.** You are advised to have photocopies made for safekeeping.
 - Photo ID of Directors of the company: National ID Card or International Passport or Driver's License or Voter's Card
 - Passport photographs of Directors of the company
 - Certificate of Incorporation
 - Certified True Copy (CTC) of Articles & Memorandum of Association
 - Certified True Copy (CTC) of Form CO7 (List of Company Directors)
 - Tax Clearance Certificate or Evidence of Current Tax Clearance Certificate.
 - Certificates of qualified technical staff (where applicable)
 - Application Letter to include Proposed routes, Routes diagram, Distance to be covered, completion timeline
 - A project proposal, including list of routes, scope of work, budget, evidence of funding, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, occupational health and safety plan
- **COST AND LOCATION OF PAYMENT:** An applicant will be given an Invoice Number (generated from the system) through which they can then proceed to any Bank to make payment of a one-time, non-refundable total cost of NGN145 per meter fees as charge for distance of fiber deployment. Payment can also be made via governmental approved POS operated by Revenue Officer posted Benue State Urban Development Board, Kashim Ibrahim Road, Makurdi.
- **TIMFRAME: Submitted applications will be processed within 5 working days,** if they meet the minimum standards to be processed. All documents must be submitted to the Benue State Urban Development Board, Kashim Ibrahim Road, Makurdi 970101, Makurdi, Benue along with a Bank Teller/ Bank print-out for the total cost of NGN145 per meter fees or mailed to Benue State at PGMJ+HJ8, Kashim Ibrahim Road, Makurdi 970101, Makurdi, Benue, Nigeria.
- The application will be processed and offers made will be subject to Internal Revenue Administration Law 2022 as amended. Our Office hours are 8:00am – 4:00pm on Mondays to Friday excluding public holidays.

For further information refer to the amended Internal Revenue Administration Law 2022, via this link(<https://birs.be.gov.ng/benue-state-birs-presumptive-tax-law.pdf>) page 5, or call the Benue State Urban Development Customer Service Centre on +234 803 935 7391 or email at info@udb.com.ng or visit our website at www.udb.com.ng

Signed:
General Manager,
Benue State Urban Development Board, Kashim Ibrahim Road, Makurdi.